

RMA Department: 1901 Cornwall Ave PMB 669, Bellingham WA 98225  
 TOLL FREE: 1-877-998-8892

## RETURN MERCHANDISE AUTHORIZATION (RMA FORM)

For prompt processing of return and product exchange, please complete and email to supportus@battdepot.com to obtain an RMA number. An RMA department representative will contact you via email or phone with an RMA number, or a reason for denial. The RMA number will be cancelled if the product(s) is/are not returned within 15 days. The product(s) must be returned with the **COPY OF ORIGINAL PACKING SLIP OR INVOICE**. The package must be prepaid, sent **BY REGULAR MAIL ONLY** and with the RMA number clearly marked on the return package.

We reserve the right to refuse returns and exchanges not in accordance with its policy. For more information, please contact us at Toll Free: 1-877-998-8892

<b>Customer Name:</b>			Email:		
<b>Customer Exchange Shipping Address:</b>					
<b>Tel:</b>	Home:	Work:	Fax:		
<b>Order Information:</b>	Order#/Invoice#:		Purchase Date:		
<b>Non-Battery Product:</b>	Part#:	Qty:	Reason:		
	Part#:	Qty:	Reason:		
	Part#:	Qty:	Reason:		
	Part#:	Qty:	Reason:		
<b>Refund or Exchange:</b>	<input type="checkbox"/> Exchange/Repair <input type="checkbox"/> Refund (within 30 days from date of purchase only)				
<b>Battery &amp; Adapter Product:</b>	Product Type:	<input type="checkbox"/> Notebook Battery <input type="checkbox"/> A/C Adapter <input type="checkbox"/> Digital Camera Battery		<input type="checkbox"/> Cellphone Battery <input type="checkbox"/> Other: _____	
	<b>(Our Product Part#):</b> _____		<b>(Quantity):</b> _____		
	Your Electronic Model:	(Brand Name): _____	(Model #): _____		
	Your Original/Old Adapter:	(Output Voltage): _____	(Output Current): _____		
	<i>(You can also check DC output voltage and output current on the bottom of your laptop)</i>				
Your Original/Old battery:	(Output Voltage): _____	(Model #): _____			
<b>Refund or Exchange:</b>	<input type="checkbox"/> Exchange/Repair <input type="checkbox"/> Refund (within 30 days from date of purchase only)				
<b>Reason For Return:</b>	<b>**To serve you better, and for a quick RMA process; please fill out this form as detailed as possible.**</b>				

Fill out the form and email to supportus@battdepot.com . We will then confirm & contact you with a RMA number and instructions for returning the product(s).

Please include a copy of the filled out RMA form with your RMA# and include it in the return package.

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