

RETURN MERCHANDISE AUTHORIZATION (RMA) FORM

INSTRUCTIONS

1. Please complete this RMA Form and send to GlobalRMA@battdepot.com.
2. You should receive confirmation email with a RMA Number within 2 business day.
3. Please return the product with its **ORIGINAL PACKAGING** accompanied by a **COPY** of the **ORIGINAL RECEIPT** and this RMA form.
4. Please mark the RMA number on the shipping label. Package without a RMA number would be rejected.
5. Please declare the product as "Returned Electronic Part" and \$1 value on Custom Declaration.
6. Please send the package with **PREPAID REGULAR MAIL ONLY**
 - * The RMA number will be cancelled if the product is not returned within 30 days.

RETURN INFORMATION

RETURN INFORMATION			
Name			
Return Address			
E-mail			
Order Information	(Order #)		(Purchased Date)
Return Product Type	<input type="checkbox"/> Notebook Battery <input type="checkbox"/> Notebook Adapter <input type="checkbox"/> Digital Camera Battery <input type="checkbox"/> Camcorder Battery <input type="checkbox"/> External Charger <input type="checkbox"/> Others _____		
Return Product Info	(Our Part #)		(Quantity)
Your Device Info	(Brand)		(Model)
Your Device's Original Battery Info	(Output Voltage)		(Part Number)
Your Device's Original Adapter/Charger Info	(Output Voltage)		(Output Current)
<i>Tips: You can check DC output voltage and output current on the bottom of your device.</i>			
Reason for Return			
<i>Tips: To ensure we can serve you better, please fill out the reason as detailed as possible</i>			
Return Type	EXCHANGE or REPAIR (Within warranty period)		

FOR OFFICIAL USE ONLY

RMA#		Date Issued	
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