

RETURN MERCHANDISE AUTHORIZATION (RMA) FORM

INSTRUCTIONS

1. Please complete this RMA Form and send to GlobalRMA@battdepot.com.
 2. You should receive confirmation email with a RMA Number within 2 business day.
 3. Please return the product with its **ORIGINAL PACKAGING** accompanied by a **COPY** of the **ORIGINAL RECEIPT** and this RMA form.
 4. Please mark the RMA number on the shipping label. Package without a RMA number would be rejected.
 5. Please declare the product as "Returned Electronic Part" and \$1 value on Custom Declaration.
 6. Please send the package with **PREPAID REGULAR MAIL ONLY**
- * The RMA number will be cancelled if the product is not returned within 30 days.

RETURN INFORMATION

Name			
Return Address			
E-mail			
Order Information	(Order #)		(Purchased Date)
Return Product Type	<input type="checkbox"/> Notebook Battery <input type="checkbox"/> Notebook Adapter <input type="checkbox"/> Digital Camera Battery <input type="checkbox"/> Camcorder Battery <input type="checkbox"/> External Charger <input type="checkbox"/> Others _____		
Return Product Info	(Our Part #)		(Quantity)
Your Device Info	(Brand)		(Model)
Your Device's Original Battery Info	(Output Voltage)		(Part Number)
Your Device's Original Adapter/Charger Info	(Output Voltage)		(Output Current)
	<i>Tips: You can check DC output voltage and output current on the bottom of your device.</i>		
Reason for Return			
	<i>Tips: To ensure we can serve you better, please fill out the reason as detailed as possible</i>		
Return Type	EXCHANGE or REPAIR (Within warranty period)		

FOR OFFICIAL USE ONLY

RMA#		Date Issued	
-------------	--	--------------------	--